

**MEMORANDUM**  
**Community Development Department**

To: Michael Lynk, Chairman  
Appearance Commission Members

From: Matt Brandmeyer, Community Development Director  
Nathan Kriska, Development Administrator  
Carrie Haberstich, Planner  
Brian Augustine, Zoning Administrator

Date: February 12, 2020

**SUBJECT: APPEARANCE COMMISSION/CASE SUBMITTAL –  
STAFF REPORT**

Staff offers the following comments on the cases scheduled for the February 12<sup>th</sup> Appearance Commission meeting:

*Prior to the issuance of building permits, property owners who have 2 or more Property Identification Numbers (PINs) related to their Appearance Commission case shall submit to the Village of Skokie Community Development Department a Cook County Assessor's Office Petition for Consolidation of Property with associated fees to consolidate PINs into a single tax parcel or provide evidence that the petition was submitted to Cook County. If the PINs are in separate subdivisions, a new subdivision will be required.*

**RESIDENTIAL REQUESTS**

- 2020-002A (8241 Kenneth) Staff has no objections with the overall design concept. In addition to the proposed design, it is recommended that a Juliet Balcony be added to the door off the dining room.
- 2020-005A (9234 Kildare) Staff has no objections with the overall design concept. A technical item to be addressed include ensuring the house meets the front yard setback (likely 26.72' from the front property line).

**COMMERCIAL REQUEST**

- 2020-003A (8341 Lockwood) Staff has no objections with the overall design.

## **INDUSTRIAL REQUEST**

2020-004A (6001 Oakton) Staff has no objections with the overall design concept; however, a rectangular awning that is proportional with and complements the door windows below it is recommended in lieu of the half-round design as proposed. Please note that, as drawn, some of the existing building features to remain are not in proportion with the existing façade. Technical items to be addressed include adjusting the parking lot layout so that 2 accessible parking spaces share 1 diagonally-striped accessible area, and 60077 should replace 60053 on the ALTA survey.