

**MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 8 p.m. on Tuesday January 22, 2019**

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Pledge of Allegiance led by Village Clerk Pramod Shah.

The Mayor called the meeting to order.

The Clerk called the Roll. Those present were Roberts, Sutker, Ulrich, Bromberg, Klein, Gray-Keeler and Mayor Van Dusen.

Motion to approve the Consent Agenda.

**Moved: Trustee Roberts**

**Seconded: Trustee Sutker**

**Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein Gray-Keeler and Mayor Van Dusen**

**Nays: None.**

**Absent: None**

**MOTION CARRIED**

\* Approve, as submitted, minutes of regular meeting held Monday, January 7, 2019.

**Omnibus vote.**

\* Approve Voucher List #17-FY19 of January 22, 2019.

**Omnibus vote.**

Appointments, Reappointments and Resignations.

A. Swearing in of the following personnel by Willard Evans, Jr., Chair of the Board of Fire and Police Commissioners:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Joseph George	New Hire	Police Officer
Joseph Voigt	New Hire	Police Officer
Adem Nazifi	New Hire	Police Officer

Mayor Van Dusen congratulated the new Police Officers who introduced their family and friends.

\*B. Resignations

*Economic Development Commission: Sacha Patera*

*Human Relations Commission: John Escobar*

**Omnibus vote.**

Report of the Village Manager.

\*A. Type I Medium Duty Ambulance – Foster Coach Sales/Horton Emergency Vehicles, Sterling, Illinois - \$285,761.

Motion to award a contract to Foster Coach Sales/Horton Emergency Vehicles, Sterling, Illinois in

the amount of \$285,761 for Type I Medium Duty ambulance.

**Omnibus vote.**

\*B. Purchase of One Water and Sewer Division Pick-up Truck – Napleton Fleet Group, Oakbrook Terrace, Illinois - \$24,360.

Motion to award a contract to Napleton Fleet Group, Oakbrook Terrace, Illinois in the amount of \$24,360 for purchase of one water and sewer division pick-up truck.

**Omnibus vote.**

Report of the Corporation Counsel.

CONSENT

\*A. Ordinance 19-1-Z-4440

Motion to adopt an ordinance approving a plat of dedication for a portion of the property located at 5010 Warren Street, Skokie, Illinois, in a CX Core Mixed-Use district. This item is on the consent agenda for second reading and adoption.

**Omnibus vote.**

\*B. Ordinance 19-1-Z-4441

Motion to adopt an ordinance granting a special use permit to allow religious assembly at 5144 Main Street, Skokie, Illinois, in a B1 Service Commercial district (2018-35P). This item is on the consent agenda for second reading and adoption.

**Omnibus vote.**

2019-20 Community Development Block Grant Public Hearing #2.

Planner/CDBG Administrator Carrie Haberstich presented the Public Hearing #2

A. FY20 Public Hearing: Proposal Presentations

Trustee Sutker read a prepared statement:

“I am a Licensed Clinical Social Worker employed by a social service agency that is an applicant for a CDBG grant. I do not believe this creates a conflict. However, I believe it is important to avoid the appearance of partiality. Therefore, I will recuse myself from participating in the discussions relating to the applications and from voting on the grants. My recusal from participating in the discussion should not be construed as indifference to the valuable services that the applicants provide to people in need I respect and admire all of the agencies for their fine work and I thank them”

Trustee Roberts also recused himself from participation because he is on the Board of one of the applicants for a CDBG grant.

The Village's entitlement grant for FY20 is not yet known. At this time, we are estimating \$550,000 in entitlement funds based on expectations that CDBG funding will be less than the current year's entitlement amount. In addition to the new entitlement, we plan to reprogram roughly \$100,000 in previously unallocated funds and \$0 in program income from the current program year, while accommodating a reserve of unobligated funds that could be used for emergency expenses, resulting in an estimated FY20 budget of \$650,000. Proposals from both Village staff and outside agencies total \$982,848, so reductions will be necessary. The program's 20% cap for administrative funding is applied against the new entitlement only, while the 15% cap for public service funding (non-capital/non-construction expenditures) is applied against the new entitlement plus any program income from the current program year.

Staff recommendations will be presented at the next public hearing on Monday, February 4<sup>th</sup>. The Board will determine at that time the proposed funding award for each project or activity.

**Overview of CDBG Proposals for FY20**

**Village of Skokie Community Development Block Grant (CDBG) Program**

January 22, 2019

			FY19 Allocation (\$)	FY20 Request (\$)
<b>Administration</b>				
	VOS - Program Administration	The Department of Community Development is seeking funding to administer the Village's CDBG Program, implement and monitor all projects, submit all required documentation to HUD, and coordinate all planning activities relative to the Village's community development efforts. (Activity subject to 20% administrative cap.)	80,000	98,000
	VOS - Planning	Funding will be used to participate in the preparation of the Assessment of Fair Housing (AFH), to be submitted to HUD prior to the submittal of the next 5-year Consolidated Plan. The Village will participate in a regional AFH. (Activity subject to 20% administrative cap.)	20,000	12,000
<b>Housing</b>				
	VOS - Home Improvement Program	The Property Standards Division is seeking funding to continue the Village's program of repairing single-family homes. This program began in 1983. The request will enable low-income households eligible to receive grants up to \$12,000 to pay for building materials or contractors' services.	45,000	50,000

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VOS - Affordable Housing Initiative	The Manager's Office and Department of Community Development are seeking funding to further affordable housing in Skokie. The expectation is that these funds will be used as seed money to facilitate the creation of housing units that are affordable low/moderate-income households. Disbursement activities may include, but not be limited to, property acquisition.	0	150,000
HODC	FY19 project.	17,566	0
WINGS	FY19 project.	2,407	0

**Infrastructure**

VOS - Street and Alley Resurfacing	The Engineering Division is seeking funding to resurface Davis Street (between Gross Point and Skokie Boulevard) in Census Tract 8070, Block Group #1 (8070-1); Carol Street (between the Dempster-Skokie CTA park and ride and Skokie Boulevard) in Census Tract 8073, Block Group #1 (8073-1); and the south 1/2 of Madison Street (between Skokie Boulevard and Kenton Avenue) in Census Tract 8074, Block Group #3 (8074-3), all eligible low/moderate-income multi-family residential areas.	175,000	214,825
VOS - Sidewalk Replacement Program	The Engineering Division is seeking funding to provide grants to homeowners meeting low/moderate-income eligibility who are required to participate in the Village's mandatory 50/50 sidewalk replacement program. Low/moderate-income property owners are able to apply for CDBG funds to cover their 50% share. The focus area will be Church Street to the north, Dempster Street to the south, and the east/west Village limits. Households in other areas of Skokie may participate upon request.	3,000	3,000

**Public Services**

VOS - Social Worker	The Human Services Division is seeking funding to offset 60% of the costs for a Village Social Worker position. The Social Worker works with low/moderate-income residents who need various types of case management, financial assistance, counseling, and referrals.	41,943	47,500
JCFS	Jewish Child and Family Services (JCFS) is seeking funding to provide financial stability services and coordinated case management for Skokie residents. The overall goal of the program is to empower low-income individuals to create more stable environments for themselves and their families.	4,000	10,000
Center for Enriched Living	The Center for Enriched Living (CEL) is seeking funding to enable low-income Skokie residents with developmental disabilities to enroll in programs that mitigate social isolation and loneliness, assist with post-school transitions, and address the 85% unemployment rate for individuals with disabilities.	0	2,000
Asian Human Services	Asian Human Services is seeking funding to subsidize the salaries of dental assistants to provide dental services to low-income Skokie residents.	6,000	15,000
Meals at Home	Meals at Home is seeking funding to offset staffing costs related to providing the elderly, persons with mental illness, individuals with disabilities, and those with temporary illnesses with functional independence.	3,000	7,500
Metropolitan Family Services	Metropolitan Family Services (MFS) is seeking funding to cover a portion of the salary of MFS' counselor who provides general counseling services, including grief, trauma, family/couple and/or parent/child relationships, child and adolescent school performance and behavior problems, work performance, substance abuse, individual and family development, and family violence.	7,000	10,000
PEER Services	PEER Services is seeking funding to offset the costs associated with employing an adult and adolescent program coordinator to provide outreach, assessment, and treatment services to Skokie teens, families, and single adults who are experiencing problems related to substance abuse.	6,000	12,000
Children's Advocacy Center	The Children's Advocacy Center is seeking funding to support child victims of abuse, and their non-offending parents and family members.	3,000	4,000
The Harbour	The Harbour, Inc. is seeking funding to serve the needs of homeless youth (including locked-out, runaway, or abandoned) ages 12-23 in the north and northwest Chicago suburbs.	5,000	9,522
North Shore Senior Center (NSSC)	The NSSC is seeking funding to offset the staffing costs associated with providing long-term case management and counseling services to low-income, older adult residents of Skokie.	8,000	10,000

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Youth and Opportunity United (YOU)	Youth and Opportunity United (YOU) is seeking funding to offset the staffing costs for a youth development worker for after school and summer learning programs at Edison Elementary, Lincoln Junior High, and Old Orchard Junior High Schools.,	7,000	15,000
Northwest Compass	Northwest Compass is seeking funding to offset the staffing costs associated with providing housing counseling, navigation, and assistance.	0	7,500
Services for Adults Staying in their Homes (SASI)	SASI is seeking funding to offset the staffing costs associated with a Program Manager in the Senior Connections Program	0	5,000
Erie Evanston/Skokie	Erie is seeking funding to offset the staffing costs associated with expanding its facility and services in 2019, providing comprehensive health services to Skokie residents.	0	8,000

**Public Facilities**

Turning Point	Turning Point is seeking funding to replace (1) HVAC rooftop unit, and install (2) automatic door operator systems to the men's and women's restrooms, both serving the Turning Point building at 8324 Skokie Boulevard. .	23,277	27,223
SHORE	SHORE is seeking funding to replace HVAC-related equipment at its Lois Lloyd/Administration Center at 8350 Laramie Avenue, serving the organization's home of its adult services program and administrative offices	18,750	22,275
Asian Human Services	Asian Human Services is seeking funding to purchase and install a barrier-free power exam chair/table for its health clinic at 8800 Lockwood Avenue	0	5,949
CJE SeniorLife - Lieberman	CJE SeniorLife is seeking funding to repair the kitchen floor by leveling pitted areas and applying an epoxy coating on, and cove base at, the floor, creating a solid surface floor at the Lieberman Center for Health and Rehabilitation at 9700 Gross Point Road	11,093	61,500
CJE SeniorLife - Village Center	CJE SeniorLife is seeking funding to remodel the men's and women's restrooms, remove a wall between storage rooms, convert storage area to an office, remodel the kitchen, supply and install carpet, remove and replace 27 light fixtures, and remove and replace old doors with fire-safe doors at the Village Center subsidized senior apartment building community wing at 5140 Galitz Street	0	52,429
Search	Search is seeking funding to construct an accessible ramp with landing at its supportive living residence on Central Park Avenue	15,000	18,750
Orchard Village	Orchard Village is seeking funding to replace up to 48 of the home's existing windows on Floral Avenue.	26,250	57,375
Thresholds - Church Street	Thresholds is seeking funding to replace furnaces and air conditioning units serving both units of a 2-flat on Church Street.	0	9,000
Thresholds - Wright Terrace	Thresholds is seeking funding to replace the kitchens in both units of a 2-flat on Wright Terrace. .	0	37,500
Zacharias	<i>FY19 project.</i>	12,525	0

FY19	FY20
Total Allocation	Total Request
540,811	982,848

Representatives from each organization spoke and gave brief overviews of their funding requests.

Mayor Van Dusen thanked all of the agencies for the valuable services that they provide.

**B. FY19 PUBLIC HEARING: CDBG Action Plan – Substantial Amendment**

On March 5, 2018, the Village Board of Trustees approved the annual Community Development Block Grant (CDBG) Action Plan for May 1, 2018, through April 30, 2019. One of the budgeted items was to provide \$12,525 to the Zacharias Sexual Abuse Center (Zacharias Center) to replace its parking lot at 4232 Dempster Street.

This substantial amendment request is to increase the total CDBG share to 75%, or \$31,500, to ensure federal prevailing wages are paid to the construction workers and meet the Davis-Bacon requirements of the CDBG program. Zacharias Center's match will be 25%, or \$10,500. The total estimated project cost is \$42,000.

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\$12,525	CDBG FY19 funds
+ \$18,975	unallocated funds
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\$31,500	CDBG contribution to the parking lot replacement project (75%)
+ \$10,500	Zacharias Center match (25%)
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<b>\$42,000</b>	<b>total estimated project cost</b>

Mary Navarro thanked the Board for its support, and was available to answer questions.  
Motion to approve the Substantial Amendment to the FY19 Action Plan to the Zacharias Center.

**Moved: Trustee Gray-Keeler** **Seconded: Trustee Klein**

**Ayes: Ulrich, Bromberg, Klein Gray-Keeler and Mayor Van Dusen**

**Nays: None.**

**Absent: None**

**Abstain: Sutker, Roberts**

**MOTION CARRIED**

Citizen Comments. None

Adjournment.

Motion to adjourn at 9:30 p.m.

**Moved: Trustee Roberts** **Seconded: Trustee Bromberg**

**Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein, Gray-Keeler and Mayor Van Dusen**

**Nays: None.**

**Absent: None.**

**MOTION CARRIED**

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Pramod Shah, Village Clerk

Approved:

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Mayor George Van Dusen

