

MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 8 p.m. on Monday February 4, 2019

Pledge of Allegiance led by Cub Scout Pack #85 from Middleton School

The Mayor called the meeting to order.

The Clerk called the Roll. Those present were Roberts, Sutker, Ulrich, Bromberg, Klein, and Mayor Van Dusen. Trustee Gray-Keeler was not present.

Motion to approve the Consent Agenda.

Moved: Trustee Klein **Seconded: Trustee Sutker**

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Tuesday, January 22, 2019.

Omnibus vote.

* Approve Voucher List #18-FY19 of February 4, 2019.

Omnibus vote.

Proclamations and Resolutions.

A. Proclamation

Food Pantry Month – February 2019

Mayor Van Dusen read a Proclamation proclaiming February as “Food Pantry Month” urging all residents to support the efforts of the Niles Township Food Pantry by donating non-perishable food items or volunteering time at the pantry.

Lisa Hanley, Director of Niles Township Food Pantry Foundation made comments about the Food Pantry.

* Appointments, Reappointments and Resignations.

A. Appointment

Telecommunications & Advisory Commission: Ninos Youkhana

B. Reappointments

Commission on Family Services: Rebecca Abraham, Caroline Benjamin, Romeo Esangga, Wendy Gahm, Shajan Jose, Dr. Edward McCarron, Angelo Militello, Heather O’Donnell, Nicole Perry, Stacey Porter, Richard Reagen, Annie Shear and Brian Williams as Commissioners and Harold Primack as Chair

Plan Commission: Paul Luke as Chair

Zoning Board of Appeals: Mike Shah

Omnibus vote.

Report of the Village Manager.

A. Cook County Class 6b Property Tax Incentive – 8121 Central Park Avenue.

Economic Development Specialist Leslie Murphy and Mr. Baruch Schur answered questions from the Board.

Resolution 19-2-R-1415

Motion to concur with staff’s recommendation that this project is an excellent candidate for a Class 6B classification.

Moved: Trustee Ulrich **Seconded: Trustee Roberts**

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

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B. Review of Fees, Including Fee Amendments and New Fees.

Motion to approve in concept the amended fees changes and request Mayor and Board to amend the Ordinances and placed on a future Corporation Counsel's agenda.

Moved: Trustee Klein

Seconded: Trustee Sutker

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

C. Hotel and Motel Gross Receipts Tax.

Motion to concur with staff's recommendation on the draft ordinances amendment that rental of private residences of rooms in residences are subject to the hotel tax on gross rental receipts when the rental period is less than 30 days.

Moved: Trustee Klein

Seconded: Trustee Roberts

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

***D. Resolution 19-2-R-1416**

Motion to adopt a Biennial Resolution to Allow Work Performed by Village of Skokie for Construction and Maintenance in State of Illinois Rights-of-Way.

Omnibus vote.

Report of the Corporation Counsel

***A. Ordinance 19-2-C-4442**

Motion to adopt an ordinance granting a special use permit to allow outdoor storage at 7720 Austin Avenue, Skokie, Illinois, in an M3 Industry district, and relief from certain sections of Chapter 90 and Chapter 118 of the Skokie Village Code (2018-44P). This item is on the consent agenda for second reading and adoption.

Omnibus vote.

***B. Ordinance 19-2-C-4443**

Motion to adopt an ordinance amending Chapter 118, Article III, Sections 118-75 and 118-91 of the Skokie Village Code pertaining to air conditioning condensers (2018-45P). This item is on the consent agenda for second reading and adoption.

Omnibus vote.

FIRST READING

C. Resolution 19-2-R-1417

Motion to adopt a resolution approving a plat of subdivision for the property located at 8455 Lockwood Avenue, Skokie, Illinois, in an R2 Single-Family district. This item is on the agenda for first reading and approval.

Moved: Trustee Ulrich

Seconded: Trustee Sutker

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Absent: Gray-Keeler

MOTION CARRIED

Plan Commission.

A. Plan Commission Case 2018-48P – Subdivision: 7515-7555 Linder Avenue and 7520 Long Avenue

Motion to concur with the Plan Commission that the petitioner's request to resubdivide 3 lots into 1 lot in an M1 office assembly industry district be approved subject to all conditions.

Moved: Trustee Klein

Seconded: Trustee Bromberg

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

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2019-20 Community Development Block Grant Public Hearing #3.

The CDBG entitlement amount remains unknown, so an estimate of \$550,000 is in the budget, based on a rough average of the last three years of funding amounts. In addition to the new entitlement, \$100,000 in unobligated funds and \$0 in program income is recommended to be applied to the Program Year 2019-20 budget. A balance of unobligated funds will be retained for emergencies for construction-related activities. **The total estimated budget is \$650,000.**

For the sixth year in a row, the Department of Housing and Urban Development (HUD) is requesting that the Village not submit its Annual Action Plan until the entitlement amount is known. We are proceeding with our typical public hearing schedule on the condition that flexibility is incorporated into the draft plan to accommodate a range of funding level possibilities. The following guidelines will apply if the funding is greater than, equal to, or less than the base entitlement estimate of \$550,000:

- Less than \$440,000: a substantial amendment to the Action Plan will be necessary
- Less than \$550,000: an across-the-board proportional reduction will be pursued
- **\$550,000**: (“**full funding**”) the funding will be distributed as budgeted
- \$570,000: The 15% service cap, or \$3,000, to be awarded to Alternate Activity #1
- \$583,334: The 15% service cap, or \$2,000, to be awarded to Alternate Activity #2
- Less than \$660,000: The balance of the 15% services cap will be applied to the Village social worker position, and the balance of the entitlement funds will be applied to the Village’s Affordable Housing Initiative.
- Greater than \$660,000: the balance above \$660,000 will be carried forward to the following program year. No substantial amendment to the Action Plan will be pursued.

CDBG proposals from both Village staff and outside agencies totaled \$982,848, so reductions are necessary to meet the estimated budget.

CDBG Suggested Budget

Program Year 2019-20
February 4, 2019

| Projects | Program Year | Program Year | Suggested | Allowed |
|---|----------------|----------------|----------------|----------------|
| | 2018-19 | 2019-20 | | |
| | Funded | Requested | d | Allowed |
| | (\$) | (\$) | (\$) | (\$) |
| Administration | | | | |
| VOS - Program Administration and Planning | 80,000 | 98,000 | 88,000 | |
| VOS - Assessment of Fair Housing | 20,000 | 12,000 | 12,000 | |
| Subtotal | 100,000 | 110,000 | 100,000 | 100,000 |
| <i>Tier</i> | | | | <i>-10,000</i> |
| Service | | | | |
| 1 VOS - Social Worker | 41,943 | 47,500 | 39,500 | |
| 1 Asian Human Services (AHS) - dental services | 6,000 | 15,000 | 7,000 | |
| 1 Metropolitan Family Services | 7,000 | 10,000 | 6,000 | |
| 1 North Shore Senior Center | 8,000 | 10,000 | 8,000 | |
| 2 JCFS | 4,000 | 10,000 | 4,000 | |
| 2 Meals at Home | 3,000 | 7,500 | 3,000 | |
| 2 PEER Services, Inc. | 6,000 | 12,000 | 5,000 | |
| 2 Children's Advocacy Center | 3,000 | 4,000 | 3,000 | |
| 2 The Harbour, Inc. | 5,000 | 9,522 | 3,000 | |
| 2 YOU Youth and Opportunity United | 7,000 | 15,000 | 4,000 | |
| 3 SASI (if \$570,000 entitlement) | - | 5,000 | 3,000 alt. | |
| 3 Center for Enriched Living (if \$583,334 entitlement) | - | 2,000 | 2,000 alt. | |
| 4 Erie Evanston/Skokie | - | 8,000 | 0 | |
| - Northwest Compass | - | 7,500 | 0 | |
| Subtotal | 90,943 | 163,022 | 82,500 | 82,500 |
| Construction | | | | |
| VOS - Home Improvement Program | 45,000 | 50,000 | 50,000 | |
| VOS - Affordable Housing Initiative | - | 150,000 | 54,500 | |
| VOS - Street Resurfacing | 175,000 | 214,825 | 200,000 | |
| VOS - 50/50 Sidewalk Grant Program | 3,000 | 3,000 | 3,000 | |
| Turning Point | 23,277 | 27,223 | 25,000 | |
| SHORE | 18,750 | 22,275 | 20,000 | |

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| | | | | |
|---|----------------|----------------|----------------|----------------|
| CJE SeniorLife - Lieberman | 11,093 | 61,500 | 0 | |
| CJE SeniorLife - Village Center | - | 52,429 | 30,000 | |
| Asian Human Services (AHS) - ADA exam table | - | 5,949 | 5,000 | |
| Search, Inc. | 15,000 | 18,750 | 18,000 | |
| Orchard Village | 26,250 | 57,375 | 18,000 | |
| Thresholds - Church Street | - | 9,000 | 9,000 | |
| Thresholds - Wright Terrace | - | 37,500 | 35,000 | |
| Housing Opportunity Development Corporation | 17,566 | | | |
| Zacharias - Construction | 12,525 | | | |
| Wings - Construction | 2,407 | | | |
| Subtotal | 349,868 | 709,826 | 467,500 | 467,500 |

+10,000

| | | | | |
|--------------------|----------------|----------------|----------------|----------------|
| Grand Total | 540,811 | 982,848 | 650,000 | 650,000 |
|--------------------|----------------|----------------|----------------|----------------|

| | |
|---|----------------|
| Overall Budget with Unallocated Funds and Program Income | 650,000 |
| Entitlement from HUD | 550,000 |
| Unallocated Funds to be Programmed | 100,000 |
| PY18 Program Income | 0 |
| Budget for Cap Restrictions | |
| Administration Cap (20%) = estimated entitlement + program income received during PY19 | 110,000 |
| Public Service Cap (15%) = estimated entitlement + program income received during PY18 | 82,500 |
| | -20% 440,000 |
| | +20% 660,000 |

Motion to concur with the recommended projects and funding levels for 2019-2020 CDBG Programs.

Moved: Trustee Bromberg **Seconded: Trustee Klein**

Ayes: Ulrich, Bromberg, Klein, and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

Abstain: Roberts, Sutker

MOTION CARRIED

Citizen Comments.

Mayor Van Dusen thanked Village Manager Lockerby, and the Village staff for all the services that was provided during the weather last week.

Adjournment.

Motion to adjourn at 9:11 p.m.

Moved: Trustee Roberts **Seconded: Trustee Bromberg**

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein, and Mayor Van Dusen

Nays: None.

Absent: Gray-Keeler

MOTION CARRIED

Pramod Shah, Village Clerk

Approved:

Mayor George Van Dusen

