Village of Skokie
Preliminary Plan Review Checklist for Development Design and Complete Streets Policy Implementation
Department of Community Development, 5127 Oakton Street, Skokie, Illinois 60077
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- Observation
- Walking
- Accessibility
- Bicycling
- Bus
- Train
- Elderly
- Youth
- Emergency and Commercial Vehicles
The Village of Skokie will strive to accommodate and educate users of all ages and abilities by prioritizing the needs of pedestrians, bicyclists, and transit users; adapting to the needs of emergency responders and commercial vehicle drivers; and acknowledging vehicular use and safety.

Please use this checklist to consider elements that need to be incorporated into a development project, in addition to passenger vehicles, to help the Village achieve its goals. It is advantageous to consider these elements as early on in the design process as possible.

**Observation**

- Walk and bike the area during peak and non-peak travel times to study the surroundings and human behavior
- Take photos and notes
- Look at aerial photos such as Skokie's GIS [http://www.skokie.org/Maps.cfm](http://www.skokie.org/Maps.cfm), Google, NearMap, and/or [http://maps.isgs.illinois.edu/ilhap](http://maps.isgs.illinois.edu/ilhap) (ca. 1938)
- Look at historic Google street views
- Prepare a site plan that includes information of adjacent and across-the-street properties

**Walking**

- Sidewalks – 5’ minimum clear walking path
- Crosswalks
- Pedestrian access to and from the property
- Pedestrian circulation on the property
- Minimize number of driveways and drive aisles to avoid conflicts with pedestrians
- Use minimum driveway and drive aisle widths to minimize pedestrian crossing distances yet provide vehicular access

**Accessibility**

- Physically impaired, including wheelchair users – ADA-compliant ramps, as needed
- Hearing impaired – audio assistance, as needed
- Visually impaired – high contrast colors and signage, as needed
- ADA parking width – 8’ space + 8’ diagonal striping/accessible parking space
- ADA building and site access - push button door openers

**Bicycling**

- Travel to and from the property
- Parking - within 40’ of a building entrance; 2’ x 6’ area/parking space with 5’ access area
- 1 bike rack = 2 bike parking spaces
- Select appropriate type of bicycle facility (open air, covered, indoors, etc.)
Bus

- Note bus service routes within ¼-mile radius of site
- Note the major destinations of these routes
- Note locations of nearest bus shelter(s) and stop(s)
- Show bus routes and shelters adjacent to the site
- Consider bus shelter, signs, and/or seating needs
- Consider the availability of bike racks on buses

Train

- Note distance of closest train station(s) from the property
- Note if there is a railroad crossing within ¼-mile of project area
- Show railroad if adjacent to the property

Elderly

- Note access to basic needs (food, doctors, senior living, etc.) nearby
- Minimize crossing distance of streets and driveways

Youth

- Note access to kid-friendly destinations (grocery, parks, etc.) nearby
- Consider opportunities to build independence for kids
- Consider any “childproofing” needs

Emergency and Commercial Vehicles

- Is best bike/ped solution in conflict with fire truck access?
- If so, what is the best compromise solution? Mountable curbs with stamped concrete? Other?
- Locate fire hydrants
- Provide turning templates for emergency vehicles and/or large delivery trucks on the site plan, and minimize conflicts with pedestrians, bicycles, and other vehicles

Notes: