APPLICATION FOR BLOCK PARTY (STREET CLOSING)

RETURN APPLICATION TO:
VILLAGE OF SKOKIE, ENGINEERING DIVISION, 5127 OAKTON STREET, SKOKIE, IL 60077

PLEASE PRINT LEGIBLY

DATE OF EVENT

HOURS OF CLOSING – FROM:    AM/PM TO:     AM/PM

(RAIN DATE)

NAME OF STREET TO BE CLOSED    FROM:    TO:    (STREET NAME)    (STREET NAME)

NAME OF INDIVIDUAL OR AGENCY OBTAINING PERMIT    DATE OF APPLICATION SUBMITTAL

ADDRESS    SKOKIE, IL    PHONE NUMBER

E-MAIL ADDRESS

NAME OF PERSON RESPONSIBLE FOR PLACEMENT AND REMOVAL OF BARRICADES AND CLEANUP

GENERAL INSTRUCTIONS:
IT WILL BE NECESSARY FOR YOU TO OBTAIN THE SIGNATURES OF THE MAJORITY OF THE HOUSEHOLDS (ONE SIGNATURE PER HOUSEHOLD) AFFECTED BY THE STREET CLOSING BEFORE THIS APPLICATION WILL BE PROCESSED. THE FORM IS ON THE BACK FOR YOUR CONVENIENCE.

• FIRE HYDRANTS SHALL NOT BE OBSTRUCTED BY MATERIAL OR OBJECTS OF ANY KIND.

• NO OBSTRUCTIONS OR MATERIAL TO BE PLACED IN THE STREET THAT CANNOT BE MOVED EASILY BY TWO PEOPLE.

• ALL TRASH MUST BE REMOVED AT THE CONCLUSION OF THE STREET CLOSING.

• VEHICLES SHALL NOT BE UTILIZED AS BARRICADES ANYWHERE IN THE STREET.

• PLEASE OBTAIN AN AMPLIFIER PERMIT IF APPLICABLE. PLEASE NOTE THAT THERE IS NO FEE FOR THE AMPLIFIER IF IT'S ACCOMPANIED BY A BLOCK PARTY APPLICATION.

• AT THE END OF THE EVENT OR PARTY, THE BARRICADES ARE TO BE PLACED AT THE ORIGINAL DELIVERY POINT (USUALLY AT EACH CORNER) FOR PICKUP BY PUBLIC WORKS CREWS.

• PLEASE ALLOW 15 WORKING DAYS FOR PROCESSING OF APPLICATION.

• THE ORIGINAL, APPROVED APPLICATION WILL BE RETURNED TO THE APPLICANT.

• APPLICANT MUST HAVE APPROVED APPLICATION IN HIS OR HER POSSESSION ON THE DAY OF THE EVENT OR PARTY.

VILLAGE USE ONLY

APPROVED

__________________________    ________________________
ENGINEERING    VILLAGE MANAGER
A MAJORITY OF HOUSEHOLDS AFFECTED BY THE STREET CLOSING MUST SIGN.
(ONE SIGNATURE PER HOUSEHOLD – ATTACH ADDITIONAL SHEET IF NECESSARY)

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FIRE DEPARTMENT APPARATUS DEMONSTRATION  YES ☐  NO ☐

Fire Department companies are sent to Block Parties in the early afternoon if available.

Rides on the apparatus are not permitted and fire hydrants are not to be opened. The duration of the visit will not exceed 20 to 30 minutes and will be unannounced. Companies participating in the visits remain in service and respond to any alarms.

SAFETY TIPS

To insure you have a safe block party, please make sure that the doors and windows of your home are locked during the party. Remember, you will be having fun in the front of your home but a stranger may be entering your home by other means.

Also, appoint a few people to walk or patrol once in a while through the alleys during the party.
Fun and Easy Block Parties
Block parties are a great way to get to know your neighbors

A block party can be held at any time of the year, but the best time is in the summer, on a Saturday or Sunday. Start the activities in mid-afternoon and continue until sundown. Put up lanterns and consider after-dark activities, like movies or dancing.

PLANNING
Don't try to do it alone. Involve as many neighbors as possible in a planning meeting. Make one house - hold the coordinating center for the party, then delegate these responsibilities to specific individuals:

- Obtaining a Village permit
- Publicity to all neighbors
- Arranging for food and refreshments. Consider a potluck. Ask everyone to label their dish and list ingredients as a courtesy to neighbors with food allergies. Be sure to follow appropriate food sanitation guidelines. Call the Skokie Health Department at 847/933-8484 for more information.
- Obtaining supplies
- Planning activities
- Cleaning up

CHECK LIST
Ask a few neighbors to loan/bring:

- Tables (for food/supplies)
- Chairs and benches (have everyone bring their own)
- Beverage coolers
- Waste containers

Supplies*
- Paper goods
- Utensils
- Ice

* A small donation can be requested to help cover costs.

ACTIVITIES
For adults: volleyball, bags, square dancing, bingo, baseball, sack races, relay races, etc.
For children: relay races, Bozo buckets, water balloons, bean bag games, bike decorating, parade, tug-of-war, etc.
Group activities: sing-alongs, talent shows, pet shows, sidewalk art shows, Piñatas, etc.

The Skokie Human Relations Commission will make every attempt to have one of its members stop by your party and say hello. Don't forget that once the festivities are over you can apply for “Block Party of the Year” and tell others about the fun you had!
AMPLIFIER USE APPLICATION

A permit fee of $5 per day is associated with the amplifier permit. Fee is waived if the amplifier permit is in conjunction with a block party permit.

Village of Skokie Code Reference:
Section 26-1321. (a) No licensee under this article shall use, operate or employ any such device within the Village between the hours of 10 p.m. and 8 a.m. No licensee shall use or operate or employ any such device within a radius of two blocks from any hospital or church or synagogue while services are being held there. (b) No licensee shall use any device licensed under this article to make any false representations about any matter, product or project for which the sale of is prohibited by any code, statute, or ordinance. No licensee shall cause or permit to be emanated or emitted from any device licensed under this article any lewd, obscene, profane, or indecent language or sounds.

Please provide the following information:

Event: ______________________ Date of Event: ______________________

Address of Event: ______________________
City: ______________________ State: _______ Zip: _______

Requestor name: ______________________

Phone number: ______________________ E-mail: ______________________

Address of requestor: ______________________
City: ______________________ State: _______ Zip: _______

Name of owner of amplifier: ______________________ Phone Number: __________

Address of owner: ______________________
City: ______________________ State: _______ Zip: _______
BLOCK PARTY OF THE YEAR AWARD GUIDELINES

Each year the Human Relations Commission has encouraged block parties and variations on the block party theme (coffees, yard parties, brunches, etc.) as a way for neighbors to meet neighbors.

In 1982, the Commission initiated awards for "BLOCK PARTY OF THE YEAR". Winning neighborhood groups are honored at a Village Board of Trustees meeting and the winners are featured in the Skokie Village Newsletter, NewSkokie. We try to have a Commissioner present at every block party.

This year the Commission will again present awards to those block get-togethers which are judged to be especially "original, creative", and/or "fun". We are not necessarily looking for the most elaborate parties. In fact, we are particularly interested in successful shortcuts and/or easy entertainments. (Past examples: a childrens' parade, grand ole' salad bar, pet show, etc.).

IF YOU ARE INTERESTED IN PARTICIPATING IN THIS AWARDS PROGRAM:

Submit the application (on back) as soon as possible after your block party is held: Please e-mail to lucy.rukavina@skokie.org

Drop off/mail to:
Human Relations Commission
c/o Human Services Division, Lower Level
Village of Skokie
5127 Oakton Street
Skokie, Illinois 60077

Judging will not take place until the block party season is over. Awards are presented during a Village Board Meeting in the spring.

-OVER, PLEASE-
APPLICATION FOR BLOCK PARTY OF THE YEAR AWARD

ADDRESS OF YOUR BLOCK: ____________________________________________

NAMES (AND PHONE NUMBERS) OF ORGANIZERS:
______________________________________________________________
______________________________________________________________
______________________________________________________________

DATE HELD: ____________________ TIME: ____________________

PLANNED ACTIVITIES:
______________________________________________________________
______________________________________________________________
______________________________________________________________

FOOD ARRANGEMENTS:
______________________________________________________________
______________________________________________________________
______________________________________________________________

SPECIAL FEATURES (THEME?):
______________________________________________________________
______________________________________________________________
______________________________________________________________

OTHER UNUSUAL HAPPENINGS OR COMMENTS:
______________________________________________________________
______________________________________________________________

DIGITAL PHOTOS ARE WELCOME: PLEASE SUBMIT ALONG WITH APPLICATION TO lucy.rukavina@skokie.org

ALSO INCLUDE DIGITAL COPIES OF OTHER ITEMS OF INTEREST, SUCH AS ANNOUNCEMENTS OR INVITATIONS.