

# VILLAGE OF SKOKIE

## CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

1888

SUBMITTED TO THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PROGRAM YEARS: 2015 – 2019

**Substantial Amendment**

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Approved June 15, 2020, by the Village of Skokie Board of Trustees



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# Executive Summary

## *ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)*

### 1. Introduction

In April 2020, the U.S. Department of Housing and Urban Development (HUD) announced funding distributions to Community Development Block Grant (CDBG) entitlement communities to respond to the COVID-19 pandemic. This Action Plan specifically discusses Skokie's planned response to the COVID-19 pandemic, including adding CDBG-CV activities to the PY19 Action Plan that commenced on May 1, 2019. Please note that this amendment may also impact the five-year Consolidated Plans that commenced on May 1, 2015, and May 1, 2020, and the one-year Action Plan that began on May 1, 2020. This June 2020 substantial amendment is intended to be additive to the existing plan approved by HUD.

### 2. Summarize the objectives and outcomes identified in the Plan

Due to the uncertainty of COVID-19, this substantial amendment will focus on supporting Skokie's low/moderate-income residents through September 30, 2022, or as allowed per HUD as the COVID-19 response progresses. The primary focus of these funds will be on food and shelter, including a "housing first" approach to supporting Skokie residents. Funds may also be allocated to healthcare and small business support activities, should other funding sources not be available to meet these needs. All CDBG-CV funding may be allocated to support public services activities, as the 15% cap has been waived. All funds must be allocated to support COVID-19-related activities. Great care must be taken by staff and community members to avoid a duplication of benefits (generally defined as using funding from different programs to pay for the same service, activity, or project).

### 3. Evaluation of past performance

Skokie and its service providers have been tracking COVID-19 expenses, as costs can be reimbursed after they have been incurred, another unique feature of the CDBG-CV funds.

### 4. Summary of citizen participation process and consultation process

The Village conducts an extensive consultation process in preparation for its five-year Consolidated Plan and one-year Action Plans; therefore, a majority of the consultation process was completed prior to this substantial amendment. Additional consultation for the CDBG-CV planning process included communicating with current CDBG grantees, potential new grantees with CDBG experience, community members, and Village staff.

Public comments were requested at the June 15, 2020, Village Board of Trustees meeting, at which time the Village Board of Trustees approved the substantial amendment.

The Consolidated Plan substantial amendment public hearing notice was published in the *Skokie Review* on May 28, 2020.

A draft substantial amendment was made available for public review and comment from June 5, 2020, to June 15, 2020, at <https://www.skokie.org/1037/CDBG-CV>, exceeding the minimum 5-day period allowed by HUD for CDBG-CV funds.

**5. Summary of public comments**

No public comments were received during the official the draft Consolidated, Action, or Citizen Participation Plan substantial amendment comment period.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

In light of the urgent need for a response to COVID-19, a portion of Skokie's CDBG-CV funds may be used to support economic development activities such as small business assistance, should other sources not be available.

**7. Summary**

The \$361,988 in CDBG-CV funds were based on a formula basis to entitlement communities such as the Village of Skokie to support a COVID-19 response to principally benefit low/moderate-income persons and address an urgent need.

# Vision Statement

Skokie's CDBG program will provide a better quality of life for low/moderate-income residents through "bricks and mortar" projects and service activities. **Skokie's CDBG-CV program will support a COVID-19 pandemic response with a focus on supporting low/moderate-income residents and businesses through public service and economic development activities.**

## Goals and Objectives

### Capital Improvements

Make housing affordable, accessible, and sustainable.

- Support homeowners with making repairs or accessibility improvements to their homes.
- Support organizations that provide affordable rental housing.
- Support organizations that provide housing for the elderly and frail elderly.
- Support organizations that provide housing for special needs individuals and households.
- Support projects that make residential buildings energy-efficient.

Improve public infrastructure.

- Support street and alley resurfacing projects in low/moderate-income neighborhoods.
- Support sidewalk replacement projects for owner-occupied, low/moderate-income households.
- Support safety and security projects in low/moderate-income neighborhoods.

Improve facilities.

- Support construction and rehabilitation projects so organizations can provide improved, expanded, or more affordable services with other funding sources.
- **Support facility improvements and operational costs to mitigate the spread of COVID-19.**

### Services

Provide financial assistance for programs and services.

- Support organizations that provide counseling, supportive, and referral services.
- Support organizations that provide child and youth services.
- Support organizations that provide senior services and enable them to "age in place".
- Support organizations that provide special needs services.
- Support organizations that provide dental and other health care services.
- Support organizations that provide financial, career, and employment counseling services.
- Support organizations that provide immigrant resettlement services.
- Support organizations that provide interpretation services and have multilingual staff.
- Support organizations that provide housing-related services by addressing issues such as homelessness prevention, transitional housing, supportive housing, permanent housing, independent living, foreclosure counseling, and emergency mortgage assistance.
- **Support individuals, households, and organizations with needs related to COVID-19. (Note: This will be Skokie's primary focus of CDBG-CV funds.)**

### Planning and Administration

Conduct planning and administration activities.

- Prepare the five-year Consolidated Plan, the one-year Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).
- Administer the CDBG program on a daily basis.
- **Support increased costs associated with CDBG-CV program administration.**





# The Process

## *PR-15 Citizen Participation*

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
...						
...						
...						
4	Village website	Non-targeted/ broad community	N/A	Informational website	N/A	<a href="http://www.skokie.org/1037/CDBG-CV">http://www.skokie.org/1037/CDBG-CV</a>
...						
6	Newspaper ads	Non-targeted/ broad community	N/A	Public hearing notice	N/A	N/A

Table 1 – Citizen Participation Outreach

# Needs Assessment

No substantial change from the original plan. Public services, public facilities, and program administration activities will be necessary to implement Skokie's response to COVID-19.

# Housing Market Analysis

No substantial change from the original document. When considering rent, mortgage, and/or utility assistance amounts, refer to Skokie's PY20-24 Consolidated Plan and other updated resources.

# Strategic Plan

## *SP-05 Overview*

### **Strategic Plan Overview**

This Strategic Plan also identifies the priority needs and goals of the CDBG-CV program as discussed through prior consultation with the general public, plus recent input from service providers and Village staff. Public services will be the priority, with public facilities and program administration activities as deemed necessary through plan implementation.

## Vision Statement

Skokie's CDBG-CV program will support a COVID-19 pandemic response with a focus on supporting low/moderate-income residents and businesses through public service and economic development activities.

## Goals and Objectives

### Capital Improvements

#### Improve facilities.

- Support facility improvements and operational costs to mitigate the spread of COVID-19.

### Services

#### Provide financial assistance for programs, services, and businesses.

- Support individuals, households, and organizations with needs related to COVID-19. (Note: This will be Skokie's primary focus of CDBG-CV funds.)

### Planning and Administration

#### Conduct planning and administration activities.

- Support increased costs associated with CDBG-CV program administration.

**SP-25 Priority Needs - 91.215(a)(2)**

Priority Needs

3	Priority Need Name	Improve facilities
	Priority Level	
	Population	
	Geographic Areas Affected	
	Associated Goals	
	Description	There may be a need for capital improvements to mitigate the spread of COVID-19.
	Basis for Relative Priority	Public facilities projects may be supported by CDBG-CV funds when the need for construction and rehabilitation projects support Skokie's COVID-19 response.
4	Priority Need Name	Provide financial assistance for programs and services
	Priority Level	
	Population	
	Geographic Areas Affected	
	Associated Goals	
	Description	Public services priorities include food and shelter, small business support, and other health and human services needs to mitigate the impacts of COVID-19.
	Basis for Relative Priority	The main focus of CDBG-CV funds will be on public services activities to facilitate an expedited response to mitigate the negative impacts of COVID-19.
5	Priority Need Name	Conduct planning and administration activities
	Priority Level	
	Population	
	Geographic Areas Affected	
	Associated Goals	
	Description	There may be a need for increased program administration to mitigate the spread of COVID-19.
	Basis for Relative Priority	Planning and program administration activities may be supported by CDBG-CV funds when there is an increased need to administer Skokie's COVID-19 response

Table 2 – Priority Needs Summary

**Narrative (Optional)**

Public services priorities with CDBG-CV funds include food and shelter, business support, and other health and human services needs as they arise through the plan implementation process.

**SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)**

**Introduction**

The only focus of the CDBG-CV funds is to help Skokie individuals, households, and organizations with their respective COVID-19 responses. Skokie's primary focus will be to assist others with public services funding; however, funds may be transferred to public facilities and/or program administration activities if the need arises over the next few years.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG-CV	Public, Federal	Public Services Public Facilities Planning and Administration	361,988	0	0	361,988	0	Total funding amount will include \$361,988 in CDBG-CV funding, and may include up to \$20,000 in unallocated PY19 and/or PY20 funds should they become available.

Table 3 - Anticipated Resources

**SP-45 Goals Summary – 91.215(a)(4)**

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
...								
...								
3	<p><b>Capital Improvements: Improve facilities</b></p> <p>(Narrative: Special needs facilities; Facility upgrades for service providers; <b>Mitigate the spread of COVID-19</b>)</p>	2019	2022	Non-Homeless Special Needs (public facilities)	Skokie	Improve facilities	To be determined	<p><u>Goal 3: Public Facilities:</u> The Village of Skokie will support facilities to make them safer and more energy-efficient, and ensure they are in good repair, <b>including improvements and operational costs to mitigate the spread of COVID-19.</b></p> <p><b>Number of facilities improved and operational costs supported: 1</b> (“other”; “businesses assisted”; and/or, “households assisted”)</p>



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	<p><b>Services: Provide financial assistance for programs and services</b></p> <p>(Narrative: Counseling services; Dental and other health care services; Substance abuse services; Abuse services; Shelter services; Senior services; Youth services; Interpretation services; Special needs services; <b>COVID-19 needs</b>)</p>	2019	2022	Non-Homeless Special Needs (public services)	Skokie	Non-Homeless Special Needs	\$361,988	<p><b>Goal 4: Public Services:</b> The Village of Skokie will support organizations in providing needed services to its residents, including individuals, households, and organizations <b>including those with needs related to COVID-19.</b></p> <p><b>Number who receive COVID-19-related services: 100</b></p>
5	<p><b>Planning and Administration: Conduct planning and administration activities</b></p> <p>(Narrative: Planning, Administration, and Assessment of Fair Housing (AFH); <b>CDBG-CV Program Administration</b>)</p>	2019	2022	Planning and Administration	Skokie	Conduct planning and administration activities	To be determined	<p><b>Goal 5: Planning and Administration:</b> The Village of Skokie will prepare plans and reports, and administer the program on daily basis, <b>including activities associated with CDBG-CV program administration.</b></p>

Table 4 – Goals Summary

***SP-60 Homelessness Strategy – 91.215(d)***

**Addressing the emergency and transitional housing needs of homeless persons**

Village staff and participating organizations will support Skokie households with CDBG-CV funds to support homelessness prevention.

***SP-80 Monitoring – 91.230***

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Village staff and participating organizations will monitor CDBG-CV activities to ensure the funds are spent appropriately and entirely on Skokie's COVID-19 response.