



Village of Skokie, Illinois Application for Commercial Solicitation

This application is for solicitation on private property only, including door-to-door solicitation and commercial handbill distribution. The Skokie Police Department accepts applications in person on Wednesdays from 9-11:00 a.m. and 1-3:00 p.m. All persons applying must be present. Applicants must provide a valid form of government photo identification (driver's license or state identification card) along with their company identification and a completed solicitor application.

This application is not applicable to charitable groups, for which a separate application is required. Commercial Solicitation is not permitted on public property and/or the public right-of-way. All regulations with regard to commercial solicitation can be found in the Skokie Village Code, section 78-31 to 78-91.

Door-to-Door Solicitation: This typically involves face-to-face interactions between solicitors and residents. Door-to-Door solicitation shall not exceed 30 consecutive days however the Village of Skokie reserves the right to limit that solicitation period. **FEE: \$20.00 per door-to-door solicitor**

Commercial Handbill Distribution: This typically involves no face-to-face interaction and is not subject to. **FEE: \$25.00 for one (1) month; \$50.00 for six (6) months, \$75.00 for one (1) year**

1. Name, address, and telephone number of organization/company:

Organization: _____ Telephone #: _____
Address _____ City: _____ State: _____ Zip: _____

2. Name and address of person directly in charge of solicitation:

Name: Last: _____ First: _____ Middle Initial: _____
Address _____ City: _____ State: _____ Zip: _____

Home phone number: () _____ Work phone number: () _____

Date of Birth (month/day/year): _____

Sex: _____ Race: _____ Height: _____ Weight: _____

Driver's License Number: _____ State: _____

Social Security Number: _____

Have you ever been convicted of a felony? Yes No If "Yes,"

When: _____ Where: _____

Charge(s): _____

Have you ever been convicted of a violation of a solicitor's ordinance? Yes No

If "Yes," explain _____

3. Specific Area where solicitation will take place in the Village of Skokie:

4. Number of agents and employees to be engaged in solicitation: _____

5. Please indicate the expected dates of solicitation: _____ to _____

6. Please name any other community in which this organization has solicited within the past 3 years:

7. Please list each solicitor individually on page 3.

8.

The following questions, #8 - #10, apply only if commercial handbills are to be distributed.

9. How do you intend to distribute handbills? Door-to-door In hand

10. A copy of the handbill must be submitted for approval.

According to the Skokie Village Code, Sec. 6-43:

It shall be unlawful for any person to post, hand out, distribute or transmit any sign, or any commercial or noncommercial handbill:

- (1) Which may reasonably tend to incite riot or other public disorder, or which advocates disloyalty to or the overthrow of the government of the United States or of this State by means of any artifice, scheme, or violence, or which urges any unlawful conduct, or encourages or tends to encourage a breach of the public peace or good order of the community; or
- (2) Which contains obscene, libelous or other language which is made unlawful by any law of the Village, the State, or the United States.

11. During the permitted period, any new handbills, or changes to current handbills must be approved by the Skokie Police Department or the permit may be revoked.

Does the applicant certify that if a permit is granted, it will not be used or represented in any way as an endorsement by the Village of Skokie or by any department thereof?

Yes No

Does the applicant certify that if a permit is granted, no children under the age of 16 years of age will be permitted to solicit money without parent/guardian supervision?

Yes No

All of the above statements are true to the best of my knowledge, information and belief. All questions have been answered, and if any change in fact, policy or method occurs subsequent to the date of this application, or the issuance of a permit, the applicant will notify the Village Manager in writing within 24 hours after such a change.

Signed: _____

Name: _____

Title: _____

Organization: _____

Organization Address: _____

Date: _____

Payments are collected at the time the application is submitted. Cash payments need to be in the exact amount.

FOR OFFICE USE ONLY

Date Received: _____

Date Approved: _____

Approved by: _____

Fee Paid: _____

Review and issuance of Commercial Solicitation Permits can take 7-10 business days.

- 19. _____
- 20. _____
- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____
- 26. _____
- 27. _____
- 28. _____
- 29. _____
- 30. _____

PLEASE ATTACH ADDITIONAL SHEETS IF NECESSARY

Group Leader: _____ Telephone: _____

Organization: _____ Date: _____