



## Village of Skokie, Illinois Application for Commercial Solicitation

This application is for solicitation on private property only, including door-to-door solicitation and commercial handbill distribution. This application is not applicable to charitable groups, for which a separate application is required. Commercial Solicitation is not permitted on public property and/or the public right-of-way. All regulations with regard to commercial solicitation can be found in the Skokie Village Code, section 78-31 to 78-91.

Door-to-Door Solicitation: This typically involves face-to-face interactions between solicitors and residents.  
**FEE: \$20.00 per door-to-door solicitor**

Commercial Handbill Distribution: This typically involves no face-to-face interaction and is not subject to.  
**FEE: \$25.00 for one (1) month; \$50.00 for six (6) months, \$75.00 for one (1) year**

**1. Name, address, and telephone number of organization/company:**

Organization: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**2. Name and address of person directly in charge of solicitation:**

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone number: ( ) \_\_\_\_\_ Work phone number: ( ) \_\_\_\_\_

Date of Birth (month/day/year): \_\_\_\_\_

Sex: \_\_\_\_\_ Race: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Have you ever been convicted of a felony? Yes  No  If "Yes,"

When: \_\_\_\_\_ Where: \_\_\_\_\_

Charge(s): \_\_\_\_\_

Have you ever been convicted of a violation of a solicitor's ordinance? Yes  No

If "Yes," explain \_\_\_\_\_

**3. Specific Area where solicitation will take place in the Village of Skokie:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Number of agents and employees to be engaged in solicitation:** \_\_\_\_\_

**5. Please indicate the expected dates of solicitation:** \_\_\_\_\_ to \_\_\_\_\_

Door-to-Door solicitation shall not exceed 30 consecutive days, however the Village of Skokie reserves the right to limit that solicitation period.

**6. Please name any other community in which this organization has solicited within the past 3 years:**

**7. Please list each solicitor individually on page 3.**

The following questions, #8 - #10, apply only if commercial handbills are to be distributed.

8. **How do you intend to distribute handbills?** Door-to-door  In hand

**9. A copy of the handbill must be submitted for approval.**

According to the Skokie Village Code, Sec. 6-43:

*It shall be unlawful for any person to post, hand out, distribute or transmit any sign, or any commercial or noncommercial handbill:*

- (1) *Which may reasonably tend to incite riot or other public disorder, or which advocates disloyalty to or the overthrow of the government of the United States or of this State by means of any artifice, scheme, or violence, or which urges any unlawful conduct, or encourages or tends to encourage a breach of the public peace or good order of the community; or*
- (2) *Which contains obscene, libelous or other language which is made unlawful by any law of the Village, the State, or the United States.*

**10. During the permitted period, any new handbills, or changes to current handbills must be approved by the Skokie Police Department or the permit may be revoked.**

Does the applicant certify that if a permit is granted, it will not be used or represented in any way as an endorsement by the Village of Skokie or by any department thereof?

Yes  No

Does the applicant certify that if a permit is granted, no children under the age of 16 years of age will be permitted to solicit money without parent/guardian supervision?

Yes  No

**All of the above statements are true to the best of my knowledge, information and belief. All questions have been answered, and if any change in fact, policy or method occurs subsequent to the date of this application, or the issuance of a permit, the applicant will notify the Village Manager in writing within 24 hours after such a change.**

**Signed:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Date: \_\_\_\_\_



**Mayor**  
George Van Dusen

**Village Clerk**  
Prمود C. Shah

**Trustees**  
Michele L. Bromberg  
Karen Gray-Keeler  
Ralph Klein  
Randall E. Roberts  
Edie Sue Sutker  
Ilonka Ulrich

**Village Manager**  
John Lockerby

**Corporation Counsel**  
Michael M. Lorge

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approved by: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

