



SKOKIE HEALTH AND HUMAN SERVICES OAKTON WORKFORCE TRAINING INITIATIVE PROGRAM APPLICATION

This program is intended to support Skokie residents who would benefit from enrollment in a short-term certificate program at Oakton Community College with the goal of re-entering the workforce and/or improving the individual's employment opportunities. Funds awarded as part of this program would be used to support costs for tuition fees and books, with a small amount set aside to support transportation gaps, licensure testing costs or other fees as needed that present as a barrier to participation or completion of the certificate program.

Only certificate programs requiring 15 hours of coursework or less are eligible for this program initiative. Attached is a list of eligible certificate programs offered by Oakton Community College.

To qualify for this program, the applicant must meet the following minimum criteria:

1. Applicant must be a Skokie resident.
2. Applicant must be unemployed or under-employed
3. Applicant's household monthly gross income must fall within the amounts indicated here for the applicant's family size:

150% Poverty Level – Monthly	1 person	2 persons	3 persons	4 persons	5 persons*
	\$1,610.00	\$2,178.00	\$2,745.00	\$3,313.00	\$3,880.00

* (for each additional person add \$568.00)

Applicants shall submit this application and all supporting paperwork to the Skokie Health and Human Services Department by the deadline of **Wednesday December 17, 2021**. No applications will be accepted after this date. Only applications meeting the minimum criteria above will be reviewed by Skokie Health and Human Services Department. This is a competitive grant program. If more qualified applicants are received than spots available for this grant opportunity, applicants meeting the criteria above may be entered into a lottery.

Application information to be submitted via mail to the Skokie Health and Human Services Department, 5127 Oakton Street, Skokie, IL 60077 or submitted via email to iris.barrrios@skokie.org. The application deadline is **Wednesday December 17, 2021**.

NAME: _____

STREET ADDRESS: _____

CITY, STATE & ZIP CODE: _____

PHONE: _____

EMAIL ADDRESS: _____

FAMILY SIZE: _____ (# of individuals living at your home)

LAST MONTH'S HOUSEHOLD GROSS INCOME: _____

**Must submit last month's paystubs for all household members currently working.*

The following documents shall be submitted as part of this application:

1. Proof of living in Skokie. Submit one of the following:
 - a. Copy of current lease agreement
 - b. Copy of most utility bill (electric, gas or water)
2. If unemployed, documentation of unemployment. If applicable, provide benefit statement from Illinois Department of Employment Security (IDES) or layoff letter from employer.
3. Brief statement of why receiving this grant will assist you in re-entering the workforce:

**Attach additional paper if requiring additional space to answer #3 above.*

Attached to this application is a list of Oakton Community College short-term certificate programs. I have reviewed the certificate programs and my primary choice for a certificate program is:

Certificate Program Name

Program Number

By signing below, I hereby grant the Village of Skokie the permission for an interview regarding this program and permission for the Village to take my photograph and use my image and interview for use in future Village of Skokie and/or Oakton Community College promotion and marketing of the program.

I certify that all the information contained within this application is true and accurate to the best of my knowledge. I certify that if selected for this program, I will successfully complete the short-term certificate program select.

Signed

Date