The Village of Skokie’s *Local Fuel Tax Return* must be filed with the Village of Skokie on the same filing dates as are established for filing of the required sales and use tax returns (Form ST-1) with the Illinois Department of Revenue. (Sec. 98-254 (f))

**Instructions**

**Line 4** – Enter the due date required by the Illinois Department of Revenue for form ST-1 for the same reporting period.

**Line 5b** – Enter the total of all gallons reported to the Illinois Department of Revenue on form *ST-1, Schedule A, Section 2*, lines 17a, 18a, 19a, 20a, and 21a. A copy of the *ST-1 Worksheet for Line 2* must be attached to the Village’s *Local Fuel Tax Return* as supporting documentation for the total gallons entered on Line 5b.

*NOTE for Line 5b: If the ST-1 Worksheet for Line 2, lines 7a, 7c, 7e, 7g, and 7i, reports quantities sold for locations both within and outside of the Village of Skokie, please attach a schedule that lists quantities sold in the Village of Skokie and outside of the Village which then total to the quantities reported in ST-1 Worksheet for Line 2, on lines 7a, 7c, 7e, 7g, and 7i.*

**Line 5d** – Multiply the number of gallons entered on Line 5b by $.03 and enter the product on Line 5d. This is the total of the Village’s Local Fuel Tax which was required to be collected. (Sec. 98-254 (a))

**Line 5f** – ONLY if the Village’s Local Fuel Tax is remitted when due, multiply the amount on Line 5d by 1% (or .01). This is the commission to which you are entitled provided that the Village’s Local Fuel Tax is being remitted when due. (Sec. 98-255)

**Line 5h** – If you have received a notice by the Village of penalties, interest, or charges for unearned commissions, please enter the total of all notices, bills, etc. and attach copies of each notice or bill.

**Line 5j** – Enter Lines 5d minus 5f plus 5h. This is the amount you owe to the Village of Skokie.

Mail your check payable to the **Village of Skokie**, the Village’s *Local Fuel Tax Return* and all supporting documentation to:

Village of Skokie  
Local Fuel Tax  
5127 Oakton Street  
Skokie, IL 60077

Be sure to sign the Village’s *Local Fuel Tax Return*.

Should you have any questions, please call 847/933-8247
1. IBT No __________________ Liability Month/Year __________________________

2. Business Name and Address (as registered with the Village of Skokie)
   Name: _______________________________
   Address: _______________________________
   City/State/Zip _________________________

4. Due Date: ____/____/____ (same due date as Form ST-1)

5. Determination of Amount Due:
   5a. Add Lines 17a, 18a, 19a, 20a, & 21a from ST-1 Schedule A, Section 2 and enter the total number of gallons
   5b. __________________

   A COPY OF THE ST-1 SCHEDULE A, SECTION 2 OF THE
   ST-1 SALES AND USE TAX AND E911 SURCHARGE RETURN
   MUST BE ATTACHED AS SUPPORTING DOCUMENTATION
   FOR LINE 5b

   5c. Total Local Fuel Tax, Multiply line 5b by $.03
   5d. $_________

   5e. Commission:
       Multiply Line 5d by 1% (.01) (See Note Below)
       5f. $_________

   NOTE: No Commission is allowed if correct remittance is not made when due.

   5g. Penalties, Interest, Unearned Commission
       (as billed by the Village)
       5h. $_________

   5i. **Total Amount Due** (Line 5d minus 5f plus 5h)
       5j. $_________

Checks, payable to the Village of Skokie, must be sent to:

   Village of Skokie
   Local Fuel Tax
   5127 Oakton Street
   Skokie, IL 60077

Under penalties provided under the Skokie Village Code, I state that I have examined this return, Form ST-1 and ST-1 Worksheet for Line 2 each as are prescribed by the Illinois Department of Revenue, and, to the best of my knowledge and belief, it is true and correct.

____________________________________ _____________ ______________
Taxpayer Signature     Phone Number Date